

LOCAL GOVERNMENT SERVICE COMMISSION CIRCULAR NOTE NO. 77 OF 2023

**VACANCY FOR THE POST OF SURVEY FIELD WORKER/SENIOR SURVEY FIELD WORKER
MUNICIPAL TOWN COUNCIL OF VACOAS/PHOENIX**

(Details of this advertisement are also available at <http://lgsc.govmu.org>)

Applications are invited from qualified serving employees of the Municipal Town Council of Vacoas/Phoenix who wish to be considered for appointment as Survey Field Worker/Senior Survey Field Worker in that Municipal Town Council.

The permanent and pensionable post carries salary in the scale of Rs 14475 x 250 – 15225 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 – 23425 x 525 – 26050 x 675 - 27400 a month.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 14,475 a month.

2. QUALIFICATIONS

By selection from among General Workers on the Permanent and Pensionable Establishment showing proof of having sat for the Cambridge School Certificate or the General Certificate of Education “Ordinary Level” examination in at least 5 subjects or an examination of equivalent standard acceptable to the Local Government Service Commission.

Note:

Candidates should:

1. be physically fit to climb steep areas and to travel long distances by foot;
2. have a normal eyesight; and
3. possess a good knowledge of the use and care of tools generally used in surveying.

NOTE:

1. *The onus for the submission of written evidence of knowledge/ experience claimed and equivalence of qualification and recognition of institution (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge/ experience claimed and Equivalence Certificate, as appropriate, by the closing date.*
2. *Candidates should enclose photocopies of their National Identity Card and academic/professional qualifications.*
3. *Applicants are informed that they may be outposted to any Sub Office of the Local Authority, and also, with the approval of the appropriate authority, to any other Local Authority where their services will be required.*

3. DUTIES

To be responsible to the Land Surveyor generally for the cleaning of site and paving way for whatever pegging or poling to be done, and for:

1. poling and measuring the survey lines;
2. reading tapes, steel bends, levelling staves and recording measurements;
3. preparing survey sites and selecting the spots where the levels must be taken to enable the preparation of Sections and spot level plans and ensuring the proper fixing of boundary stones, benchmarks and other reference points;
4. performing correct staff holdings and assisting the survey in centering tripods over stations;
5. carrying out surveys of roads, drains etc. as and when required;
6. preparing the survey site and carrying out enquiries related to surveys and in the setting out of the performance lines or points;
7. carrying out numbering of houses, electric poles etc within the boundary of the Local Authority;
8. carrying out and the cleaning of all survey equipment including the survey umbrella whenever it is used;
9. keeping all survey equipment, including optical level and theodolite in good working conditions;
10. to perform such other duties directly related to the main duties listed above or related to the delivery of output and results expected from incumbents in the roles ascribed to them according to their posting.

4. MODE OF APPLICATION

- (i) Qualified candidates should submit their applications on **LGSC Form 7a** which may be obtained either from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from the Municipal Town Council of Vacoas/Phoenix.

Note: Details of this advertisement as well as the application form (LGSC Form 7a) are also available on the website of the Local Government Service Commission at the following address:
<http://lgsc.govmu.org>

- (ii) Candidates should submit their applications **in duplicate**, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission within a week after the closing date.

- (iii) Candidates are advised to read carefully the '**NOTES AND INSTRUCTIONS TO CANDIDATES**' before filling in the application form.
- (iv) The envelope should be clearly marked on the top left-hand corner for the post being applied for, as follows: -

**“Post of Survey Field Worker/ Senior Survey Field Worker -
Municipal Town Council of Vacoas/Phoenix”**

5. CLOSING DATE

Applications should reach the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side **not later than 3.00 p.m on Tuesday 15 August 2023.**

IMPORTANT

- (i) *Qualifications/equivalence of qualifications and recognition of institution obtained after the closing date will not be accepted. Only qualified persons should apply.*
- (ii) *Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.*
- (iii) *Applications not made on the prescribed form will not be considered.*
- (iv) *Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the Secretary of the Commission in time lies solely on applicants.*
- (v) *The Commission reserves the right:*
 - (a) *not to make any appointment following this advertisement; and*
 - (b) *to convene only the best qualified candidates for interview.*

**Local Government Service Commission
Louis Pasteur Street
FOREST SIDE**

Date: 02 August 2023